

Looking for Full Time Yard Help

Starting wage \$11.00 per hour

CALEDON PROPANE

1 Betomat Crt., Bolton, Ontario L7E 5T3

Please fax resume over
Fax# 905-857-8491



Township Adjala-Tosorontio

**Administrative Support Staff
(Full-time, Contract Position)**

Exciting opportunities exist for the following contract administrative support positions with the Township Adjala-Tosorontio:

- **Receptionist** to answer telephones, direct inquiries, process mail, and other general administrative support.
- **Treasury Assistant** to perform accounts payable and receivable functions, weekly cheque runs, administrative support, and process payroll.
- **Public Works Assistant** to handle inquiries, administer permits and applications, and provide other administrative support.

We're looking for the right multi-taskers and team players to fill these roles in a busy and friendly office environment. Salary will be commensurate with experience.

Please forward a resume outlining your qualifications and the position to which you are applying, in an envelope clearly marked "Contract Position" to the undersigned on or before April 5, 2007.

Dorothy Bulman, Treasurer
Township Adjala-Tosorontio
7855 Sideroad 30
RR#1
Alliston, ON L9R 1V1

We thank all of those who apply, but only those selected for an interview will be contacted.

Information is collected pursuant to the Municipal Freedom of Information Act and will be used to candidate selection purposes only.



BRUCE WILSON LANDSCAPING

Landscape Labourers (Full time Seasonal)
Minimum 2 years experience in tree/shrub planting, grading and operating skid steer, mini-excavator. Drivers license required.

Landscaper Required Minimum 5 years experience with AZ license. Must be able to float equipment, operate skid steer, loaders, mini excavator etc. This position involves all aspects of landscaping including manual labour. This is a full time position eligible for benefits and pension after 3 months.

Call Charlie or Bruce at **Tel 905-859-4555**
Fax 905-859-4558 email bwl@bellnet.ca



**THE CORPORATION OF THE
TOWN OF NEW TECUMSETH**

CUSTODIAN

The Town of New Tecumseth is seeking an individual who is capable of working in a team environment to fill a regular full time position of Custodian in the Utility Division of the Public Works Department. This position will be responsible for maintaining all utility facilities in a clean and orderly condition.

QUALIFICATIONS:

- Unrestricted Driver's Licence required to drive to various facilities.
- Must be capable of heavy cleaning including stripping and cleaning floors, shampooing carpets, lifting full garbage bags, etc.
- Experience in custodial processes and the operation of cleaning equipment.
- Ability to communicate verbally and to complete basic reports of work completed

Hourly Rate: \$14.47 to \$18.09 with a comprehensive benefit package.

Please submit your resume no later than April 12th, 2007
Please quote competition number 2007-11

(All information will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information & Protection of Privacy Act)

Hilary McCormack, CHRP
Manager of Human Resources
The Corporation of the Town of New Tecumseth
Box 910, 10 Wellington St. East
Alliston, Ontario L9R 1A1
Fax:(705) 435-5706 E-mail: bdoyle@town.newtecumseth.on.ca

We thank you for your interest, however; only those selected for an interview will be contacted



Township of Adjala-Tosorontio
Equipment Operators
(Full-time, Contract Position)

The Public Works Department currently has openings for full-time equipment operators. These contract positions could lead to permanent placements. Working as an integral part of an experienced and dedicated team, duties will include roads maintenance and construction activities, which will require the ability to operate heavy trucks and equipment, heavy lifting, outdoor work in inclement weather, and availability to work overtime as required. Normal operating hours are Monday to Friday, 7:00 am to 3:30 pm.

The ideal candidates will have the following qualifications:

- Previous experience operating and maintaining heavy equipment, preferably within a municipal setting;
- Class "D" or "A" drivers licence with "Z" endorsement and clean abstract;
- Minimum grade 12 education or equivalent;
- Ability to work Independently and as an Integral part of a team;
- Familiarity with health and safety requirements and work on traveled roads;
- Ability to perform heavy lifting and work outdoors in a construction environment;
- Availability to work weekends and after-hours on an occasional as-required basis;
- Ability to respond to call-outs within 30 minutes.

Applicants may be asked to demonstrate their operating ability as a part of the interview process.

Please forward a resume outlining your qualifications in an envelope clearly marked "Equipment Operator" to the undersigned on or before April 5, 2007.

Eric Wargel
Director of Public Works/Deputy CAO
Township of Adjala-Tosorontio
7855 Sideroad 30
RR # 1
Alliston, ON L9R1V1

We thank all of those who apply, but only those selected for an interview will be contacted.

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SECRETARY- p/t, 1 day per week. Quickbooks, general office duties for small home business. Alcona. Call 705-436-3262 or sdeluca1@rogers.com B13

TEMPORARY FULL & PART time greenhouse help and general labourer. To end of June, Gilford area. Call for information 905-775-2400 or fax 905-775-1197. B13

Dr. Dillane's Pub & Patio
requires
KITCHEN HELP
Apply in person
226 Main St. Schomberg

MSI
MOTIVATED STAFFING INC.
Industrial, Inside Sales
Bilingual—French
Total Package \$50,000
Will Train
Set-Up Technician
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Need 5 Years Experience
Bolton Location
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General Labour All
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Mon to Thurs...10 Hr Shifts
Fridays Off
DaveG@motivatedstaffing.com
905-951-6300 Tel
905-951-6400 Fax
866-274-7231 Toll Free

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REQUIRES LEAD MAN
Excellent wages
Tottenham
Phone/Fax
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GARDENER'S TOUCH
LANDSCAPING
requires
Full Time Landscape Maintenance Crew
Self Motivated
Minimum 2 years experience
Fax resume to
905-859-7705
LOCALLY OWNED & OPERATED

NT Temps Inc.
People From Our Community
For Our Community
Hospitality leader seeks dishwashing staff for their evening shift. Candidates must have previous experience and must be interested in potential permanent employment. Ideal long term assignment.
Please Call Caroline
905-435-1540
233 Church Street South
Alliston
\$50 Referral Bonus in Effect



**THE CORPORATION OF THE
TOWN OF NEW TECUMSETH**

2 POSITIONS

**MAINTENANCE MECHANIC
(ELECTRICAL) – UTILITY DIVISION**
**MAINTENANCE MECHANIC
(MILLWRIGHT) – UTILITY DIVISION**

The Town of New Tecumseth requires two (2) skilled individuals capable of working in a team environment to fill the positions of Maintenance Mechanic (Electrical) and Maintenance Mechanic (Millwright) in our Water and Wastewater Operations. Duties of this position include but are not limited to performing all aspects of work related to the servicing and maintenance of all water works, water supply, waste water treatment plants, sewage lift stations and such other properties owned by the Municipality.

Responsibilities include performing preventative maintenance and various maintenance activities based on work orders assigned; troubleshooting and repairing equipment breakdowns throughout the various facilities; updating documentation and manuals pertaining to equipment; developing and improving preventative maintenance activities; supervising and coordinating contractors during equipment modifications and installations; developing and implementing equipment improvements to ensure better equipment efficiency. Millwright position will be expected to inspect and examine machinery and equipment to detect and investigate irregularities and malfunctions

MINIMUM REQUIREMENTS:

- Electrician:**
 - Licensed Industrial Electrician (completed full apprenticeship) .
 - Proficiency in electrical safety with regard to maintenance.
 - Experience with installation and troubleshooting of electrical and electronic systems.
- Strong PLC, VFD and Programming/Troubleshooting skills.**
- Millwright:**
 - Licensed Industrial Millwright (completed full apprenticeship).
 - Proficiency in safety related to maintenance/repair of equipment and machinery
- Both:**
 - Experience in an Industrial setting.
 - Able to work overtime to address daily equipment concerns.
 - Strong troubleshooting skills.
 - Strong Organizational skills.
 - At least 3 years experience in a similar position.
 - Ministry of Environment licenses in Water and/or Wastewater Operations would be an asset.

\$22.91 to \$27.96 per hour dependent on qualifications and experience.

Qualified applicants are encouraged to send a detailed resume on or before 4:30 April 13, 2007.
Please refer to Competition # 2007-09.

Hilary McCormack, Manager of Human Resources
The Corporation of the Town of New Tecumseth
10 Wellington St. East, Box 910 Fax: (705) 435-2873
Alliston, Ont. L9R 1A1 E-mail: bdoyle@town.newtecumseth.on.ca

Information is collected under the authority of the Municipal Act (R.S.O. 1990) and will be used solely for purposes of determining eligibility for employment. Questions regarding this information should be directed to the undersigned.

JC JC Landscaping
Commercial & Estate Services
General Labour – Lawn Maintenance & Construction.
Men and women, who are reliable and show initiative.
Great wages based on experience.
Located in Nobleton - Call 905-859-7956 or Fax resume To 905-859-7957.

**THE CORPORATION OF THE
TOWN OF NEW TECUMSETH**
JUNIOR LAND USE PLANNER

The progressive and growing community of The Town of New Tecumseth (population 28,000) is seeking a highly motivated and energetic land use Planner. Reporting to the Manager of Planning, you will assist the Intermediate and Senior Planners in providing a customer oriented service to the community. You will have an opportunity to be involved in a variety of development control and policy setting matters by the Town. The Town is located less than one hour north of Toronto.

Qualifications:

- University degree in land use planning or a related discipline
- Thorough knowledge of planning related computer software
- Ability to interpret Planning Act and other relevant policies, regulations and legislation
- Provisional Membership in OPPI/CIP is preferred

Duties:

- To provide assistance with all aspects of work related to planning including but not limited to:
Zoning compliance, special studies, processing of development applications, research, data analysis, policy development, preparation of reports and by-laws
- Responsible for provision of services to the public
- Reviewing and commenting on planning issues

Salary Range:
\$44,499 to \$55,619

Applications will be received by the undersigned until April 13, 2007 at 4:30 p.m.
Please Refer to Competition #2007-12.

Hilary McCormack
Manager of Human Resources
The Corporation of the Town of New Tecumseth
Box 910, 10 Wellington St. East
Alliston, Ontario L9R 1A1
Fax:(705)435-5706 e-mail:bdoyle@town.newtecumseth.on.ca

Information will be used solely for the purpose of candidate selection, in accordance with the Municipal Freedom of Information & Protection of Privacy Act.